

## Follow these steps to self-publishing

1. **Edit your book**
2. **Get it proof read**
3. **Add Title Page Verso**  
*Download sample:*  
[Title pages layout](#)
4. **Decide on book size**  
*Download a template to see which suits your book best:*  
[Pocket](#) 4.25" x 6.87" = 108mm x 174.5mm  
[A5](#) 5.83" x 8.26" = 148mm x 209.8mm  
[Royal](#) 6.13" x 9.21" = 155.7mm x 233.9mm  
[A4](#) 8.26" x 11.69" = 209.8mm x 296.9mm
5. **Design book cover**
6. **Apply for your ISBN** (approx £120 for a batch of 10 numbers)  
*Download application form and send to Nielsen ISBN Agency (UK only)*  
*Enclose photocopies/drafts of the title page and title page verso of the first publication requiring an ISBN.*  
[ISBN Application Form](#)  
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7. **Create a website for your book**  
*Prepare your website in advance to your book being printed.*
8. **Format your Text** (for Printed Book and/or eBook - approx £60 per format)  
*Formatting company will require your ISBN's, one for each format ie Paperback, ePub, Kindle.*
9. **Create Bar Code from your ISBN**  
*(add to back cover of book design and add to your Title Page Verso)*  
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*If you are going to submit your book / ebook online for sale around the world, you will need to get an ITIN number (Individual Taxpayer Identification Number) from the USA IRS by completing: [Form W-7](#) Apple iBooks will not allow you to set up an account to sell, unless you provide this number at registration. Then once number has been allocated you will have to fill in [Form W-8BEN](#)*  
*You can follow these simple instructions for filling in the above forms, if you are a UK resident applying for an [ITIN](#)*  
*\*\*\* A Quicker way, is to call the IRS in the USA on **0012679411000** and ask to register for an EIN, they will give you number immediately after asking a few questions. This number can then be added to the Form W-8BEN and forwarded to Amazon and/or iBooks. \*\*\**  
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URL: [www.bl.uk/aboutus/stratpolprog/legaldep/](http://www.bl.uk/aboutus/stratpolprog/legaldep/)

*For non-print publications, contact the British Library for guidance: 01937 546 535*

**13. Register with a established distribution company**

*Large books store will not order any books directly from you.*

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